



Assisting homeschooling
families in the Classical
Christian education
of their children

ACTS is a ministry of EP Church

Thank you for your interest in ACTS. It is a privilege to be considered a potential partner in your family's homeschooling journey. Should you feel led to apply to ACTS, here is a list of next steps. If you have any questions about the process or want more information, please feel free to contact us by leaving a voice mail on the ACTS Phone 410-266-8091 ext 129.

We look forward to hearing from you!

ACTS Admissions Procedures for New Families

1. Application

Please submit the following:

- A completed Application for Admission
- Non-refundable assessment fee of \$100 per student (max of \$250/family)
- If you are transferring from a traditional school setting, please include a recent grade report
- If you attend a church, please enclose a letter from a pastor or elder attesting to your family's regular participation

2. Student Assessment

A prospective student(s) applying to enter the ACTS program will be assessed to determine the best placement for their success at ACTS.

3. Parent Interview

Following the assessment, an interview will be scheduled with the parents of a prospective student(s), Board member(s) and other ACTS families. The interview is typically scheduled in the late spring/early summer or soon after the application is received and the assessment has been completed.

4. Family Decision and Commitment

Following the Parent Interview, families will receive an offer letter, Promissory Note, and Enrollment Agreement. Parents have two weeks to respond with their decision. If their intent is to enroll their student(s) in ACTS, payment of one month's service fee (10% of the total service fee per student being enrolled) is required.

Once families enroll at ACTS, pay one month's service fee and submit both a signed Promissory Note and Enrollment Agreement, they will be obligated to pay the remaining balance by selecting one of the three payment options listed on the Promissory Note. By enrolling, families are entering into a binding financial agreement with ACTS. Failure to honor this agreement jeopardizes our ability to pay our tutors as agreed to in their contracts.

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5. Admission Decision

Registrar will notify parents of decision to accept/decline admission based on the application, student assessment, and interview

6. Remedial Assessment – if applicable

Students for whom it has been recommended to complete some preparatory work may also be re-assessed in August to see their progress.

7. Supply Lists

Supply lists are posted to the ACTS website in June. Parents purchase necessary materials prior to the first day of ACTS.

8. Parent Orientation

Attend Parent Orientation session in August.

9. Additional Information

Additional information can be found on our web site, <http://www.annapolisclassicaltutorial.org/> .

If you have any questions, please contact the ACTS Administrator or Registrar at
410-266-8091 ext.129.