## **Parental Involvement Policy**

Parents will contribute to and support the ACTS community in the following ways:

## **Meeting Days and Community Jobs**

- Attend Family Orientation in late August each year. If you are unable to attend, please make arrangements to obtain the information delivered at the meeting.
- Serve as Parent of the Day (POTD) on a rotational basis. (Sign-Up Genius link will be sent in August).
- Volunteer for ACTS Community Jobs. (Sign-Up Genius link will be sent in August.)
- Assist in your child's class with occasional special projects when requested.

## **Maintain Promptness**

- Drop off your student at 7:45 AM. Classes begin promptly at 8 AM.
- Pick up your student at 12 noon.

## **Actively Supervise Homework**

- Know what the assignments are and when they are due.
- Maintain a way to receive homework, special assignments and announcements via e-mail.
- Print the Weekly Lesson Plans (WLP) prior to Monday's class and file them in your student's ACTS notebooks for class.
- Supervise your child's completion of assignments within the timeframe given by the tutor and ensure that instructions are followed as listed on the lesson plans. Notify the tutor promptly if your child is unable to complete an assignment as directed.
- Check and grade tests completed by your child manner requested by the tutor.
- Promptly address any remediation recommended by the tutor, Administrator or Board.
- Notify tutors in advance of vacation plans to make arrangements for the completion of missed work.

Each parent must indicate that they will comply with the Parental Involvement Policy and submit it with the Application for Admission or Re-Enrollment Form.